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California Environmental Protection Agency

San Diego Regional Water Quality Control Board



Job Opportunity Student Assistant TECHNICAL SUPPORT Final Filing Date: Open until filled

WOULD YOU LIKE TO BE PART OF A TEAM IN PRESERVING CALIFORNIA’S MOST PRECIOUS RESOURCE? ARE YOU INTERESTED IN WORKING WITH A HIGHLY MOTIVATED STAFF OF INDIVIDUALS DEDICATED TO PROTECTING AND IMPROVING THE QUALITY OF CALIFORNIA’S WATER?

The San Diego Regional Water Quality Control Board is a State of California agency responsible for regulating water quality in the San Diego Region. Its jurisdiction includes San Diego Bay, Mission Bay, and water bodies in San Diego County, and parts of Orange and Riverside County. The region extends from the southern portion of Orange and Riverside Counties in the north, the Laguna Mountains in the east, the Mexican border in the south, and the Pacific Coast on the west. The Board’s office is in San Diego in the Kearny Mesa area.

Two part time student positions are currently available at the Regional Board office. We are seeking undergraduates with good communication skills, majoring in environmental science, civil or environmental engineering, biology, ecology, geology, or geography. Students must be available to work between 18-20 hours per week assisting technical staff by reviewing and processing monitoring and other technical reports, data entry, and database management. Students meeting the qualifications described below are encouraged to apply.

Desirable Qualifications

Desirable qualifications include freshmen or sophomores with experience working with IBM PCs, Windows, a good working knowledge of Microsoft Office products especially Excel and Access, and a strong service oriented attitude.

Minimum Qualifications

Students must be enrolled at an **accredited** college or university, and taking at least six (6) semester **or eight (8) quarter units** toward a degree. **Students must be eligible to work in the United States.**

Compensation

Salaries are set based on the number of completed college units **and major course of studies**. Transcripts will be reviewed to determine the rate of pay.

Hours of Work

During the school year students may work up to 20 hours per week. Flexible hours are available to accommodate class schedules. During the winter, spring, and summer breaks students may work up to 40 hours per week.

How to Apply

All interested applicants may submit a resume to this office prior to the final filing date. Positions are available in the units listed below. You may contact the unit for more specific information. You may also e-mail your resume. Interviews may or may not be held.

Compliance Assurance - Mark Alpert, Senior Engineering Geologist
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Office

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Equal Opportunity Employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.